

News Bulletin



LIGHTHOUSE
SCHOOLS PARTNERSHIP

Issue 24: 20 March 2024



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Appointments to the Trust Services Team

We are delighted to inform you of some appointments to the Trust Services Team. Beth Watts had been appointed to the role of Trust Services Manager, and Tracey Joyce and Jo Beavan have been appointed as Trust Services Officers. Beth and Tracey will take up their roles immediately and Jo will move from St Andrew's to her new role from Term 6.

We are really pleased with the strength and capacity that these appointments give us to deliver both our Operational Review and to make the most of our collective buying power.

Recruitment to Head of Estates role

As part of our review of the Central Estates Team we are introducing the post of Head of Estates. The Head of Estates will lead the Central Estates Team in our journey of improving our sites and increasing our project management capacity.

We are planning a recruitment day for this post on **Tuesday 16 April** and would like for the applicants to give a presentation to representatives from schools and to answer questions. We would be grateful for approx. 4 volunteers from schools to be involved in the process. Volunteers could be Headteachers, Governors or School Business/Office Managers.

We anticipate the time commitment being between 11:00 and 15:00 on 16 April including lunch with the candidates.

Please could you let me know if you would be willing/free to take part by Wednesday 27 April.

Louise Malik

Chief Financial and Operating Officer



Avon Fire & Rescue inspections

Avon Fire & Rescue have recently carried out inspections at several LSP schools. The findings from their inspections are shared with schools for review and actioning.

If you have already been visited by Avon Fire & Rescue, please ensure you share the report with your Hub Estates Lead.

If you have an inspection booked, please make your Hub Estates Lead aware of the date so that they can offer support and guidance if needed.

Reminder: LSP Spring Newsletter



The next edition of the LSP Newsletter, The Beacon, will be published at the start of Term 5. As always, we love to share positive and interesting news from across the Trust, so if you have any news stories or photos from your school that you would like us to include, could you please [email them to me](#) by **Monday 25 March**.

You can stay up to date with Trust news on [Facebook](#), [X](#), [LinkedIn](#) and on the [LSP website](#).

Leah Evans

Communications Officer



Teachers' Pension Grant

Further to last week's bulletin, the Central Team have updated IMP with the estimates of the grant funding for the increase in the employers' contributions to the Teacher Pension Scheme from April 2024.

A spreadsheet showing how these values have been calculated is also available in Foldr.

The values have been updated this week to reflect the Area Cost Adjustment which was not available last week.

HR UPDATES

Job Evaluation Panel Members needed

We are currently looking for Support Staff who are interested in being part of a panel who evaluate jobs across the Trust. Can we ask that you please print out the Poster below ([link here](#)) and put this up in your staff rooms for any staff who may be interested.

If you, or any staff members are interested, please contact the Central HR team on HR@lsp.org.uk or 01275 841396 by **Friday 26 April**.



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Support Staff – Job Evaluation Panel Members needed

Would you be interested in being part of a panel who evaluate jobs across the Trust?

- Training will be provided (9th, 16th and 23rd May)
- We are looking for volunteers across a variety of support roles
- Panels meet 2 or 3 times each year

If you are interested in volunteering or wish to find out more about this opportunity, please contact the Central HR team via hr@lsp.org.uk, or 01275 841396 by **Friday 26 April**.

We look forward to hearing from you.

Changes to DfE 'Governance Handbook'

You may have read recently that the Department for Education (DfE) have made some changes to the, formally named, 'Governance Handbook'.

In short it has become 2 separate governance guides which recognise the differences between academy trust and maintained school governance. There are no significant changes and the underlying tenets of governance remain the same.

However, there are some specific changes that you need to be aware of; please follow the SharePoint link below to the NGA's summary of those changes.

This is also a good opportunity for those of you who might be new to school governance to familiarise yourself with this important document.

[Academy Trust Governance Guide Summary.pdf](#)

Chris Hills

Governance Professional





Upcoming Lighthouse Learning Sessions and CPD Networks

Please email [Lighthouse Learning](mailto:info@lighthouselearning.co.uk) if you have any questions about the below events.

Date	Event	Audience
Term 4		
Wednesday 20 March 4.00-5.00pm	LSP SEND Training Session: Dyslexia and Universal Provision. Online Click here to join the meeting Meeting ID: 359 584 640 199 Passcode: Poca5u	All LSP Staff
Wednesday 20 March 7.00-8.00pm Or Thursday 21 March 10.30-11.30am	Chairs' Forum. Online An opportunity to discuss latest governance themes with other LSP Chairs and share best practice. Chairs, or a representative, to attend one of these dates as content is repeated. Teams invitation already circulated	Chairs
Monday 25 March 1.15-4.00pm (moved from Monday 18 March)	LSP Primary Science Network @ St Peter's Primary Details will be circulated shortly.	Science Leads
Tuesday 16 April 6.30-8.00pm	New Chairs Training @ Backwell School Following on from the session in October Formal invitations to be circulated shortly.	Chairs and Clerks
Tuesday 30 April 9.15am–3.15pm	Child Bereavement Support Training. Stanton Drew Village Hall Click here to register Sign up Deadline Thursday 28 March	Pastoral Leaders, Support Assistants etc

Reminder - SEND Training Session this afternoon

Delivered online via MS Teams, by Suzy Divine, Lead Teacher for SEND. Open to all LSP staff so please forward the link below to relevant colleagues.

When: **Wednesday 20 March 4.00-5.00pm**

Delivered online via MS Teams

The session will cover:

- What is the Specific Learning Difficulty: Dyslexia? Unravelling the 'It's just literacy' myth
- Dyslexia in the mainstream classroom
- Rapid reasonable adjustments and 'Universal Provision' to meet the needs of Dyslexic learners

[Click here to join the meeting](#)

Meeting ID: 359 584 640 199

Passcode: Poca5u

Reminder: West100 Leadership Bursaries 2024-25

(Please share with DHTs and AHTs)

We are delighted to once again offer our aspiring headteachers bursaries to complete the West 100 (W100) programme in the next academic year. Full details of the programme [can be found here](#) but we know the impact of the programme from our four participants who are taking part this year. They have told us:

“The W100 has been the best CPD I've completed. It's given me the opportunity to reflect on the type of headteacher I want to be and the culture and principles that my school will have.”

“Through W100 I've been able to explore lots of different schools and examples of school leadership from across the country.”

“I'm so glad to be part of this programme and have met inspirational current and future headteachers and visited amazing schools.”

The W100 programme is an important part of our Trust leadership development and succession planning and we are keen to support our aspiring headteachers to take part in the programme.

There is a briefing from the W100 team on **Wednesday 20 March** (please register [using this link](#)) but if you are interested and would like to be considered for an LSP bursary please complete [this form](#) and we will be in contact to share more information and discuss further.

Ambitious Expectations in Phonics

Unlocking Excellence English Hub have produced a key document for schools to use in their delivery of phonics and early reading. This is particularly relevant as we approach the phonics screening check. There is a [ULS specific document here](#) and a [generic document for schools](#) using RWI and LW.

English Hub will be sharing this document at their Phonics Leaders Network (book here [MLS-23-24.pdf \(unlockingexcellence.uk\)](#))

Delivering the Phonics Screening Check

Unlocking Excellence English Hub will be delivering its annual briefing for school leaders and staff who will be delivering the phonics screening check.

This will take place on Wednesday 17 April 3.45-5.15pm. [Click here](#) to book your place.

KS1 and KS2 Test Administration

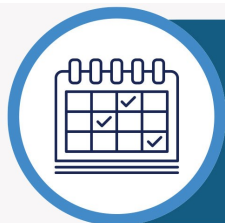
A Teams invitation has been sent to all Primary Headteachers and Assessment Leads to attend this administration briefing on **Tuesday 26 March, 3.00 - 4.30pm**. This will provide essential information to ensure tests and assessments are delivered in line with this year's TAG and ARAs. Headteachers have responsibility for ensuring this, as attendance is important in order to complete the HDC for each of the sets of assessments.



KEY LINKS, DATES AND DEADLINES

These reminders do not replace the Annual Planner so please ensure you are checking this regularly.

Please note the following links will only work for those who already have access to the relevant site or folder. If you feel you need to be given permission to access something please [let us know](#).



Annual Planner

Click to view the Annual Planner
(Via Sharepoint)

Bulletin Index

Click to access an index of
previous bulletin articles



Previous Bulletins

Click to access previous editions of the
LSP Weekly News Bulletin

The Beacon

Click to read the latest edition of the
LSP Newsletter: The Beacon



DATE	KEY DATE OR DEADLINE	FAO
Friday 22 March 10.00am	Deadline to upload reviewed Support Staff Pay Award spreadsheet to HR Secure Area.	SBMS & Heads
Friday 22 March	Deadline to upload Data Capture regarding Photocopiers (as per email from Tracey Joyce on 21/02/24)	SBMs
Friday 3 May	Deadline for applications for additional SCA funding	Heads & SBMs