

## Appendix 11 - Consent for processing Personal Data for Early Years and Primary Aged Children

We use consent as our basis to process your child's personal data in certain circumstances. This form details the activities in which we use consent. Please note there are certain activities where we do not use consent as the basis for processing your child's data. These are described in our Privacy Notices which can be found on our website [\(INSERT LINK\)](#) and which are available in hard copy form from the School Office.

Please also note:

- Unless you have given your express consent, we will never put a child's full name alongside any published image.
- Videos may be taken of lessons to support staff development; these may be seen by other teachers in school for staff training.
- We may also take photos/video of your child for identification purposes, and for evidencing their educational development. Such data will sit on their file and not be shared unless the law requires us to do so, or you have given your specific consent.
- Parents / carers are welcome to take videos and photos of **their** children at school events for **their own personal use**. However, to respect everyone's privacy rights and in some cases protection, these images **should not** be published / made publicly available on social networking sites, nor should parents / carers comment on any activities involving other pupils in the images / footage.
- Websites and social media can be viewed throughout the world and not just in the United Kingdom, where UK law applies. When images are posted on the internet, it is not possible to prevent others from reposting them.
- Additional and specific consent for use by external agencies/companies may be sought.

**Please be aware you can withdraw consent at any time. If you have any queries or wish to withdraw, or review your consent contact [\[INSERT SCHOOL LEAD\]](#) or the school's Data Protection Officer [i-west@bathnes.gov.uk](mailto:i-west@bathnes.gov.uk)**

Pupil Name		
I give my permission:	I consent (Yes / ✓ )	I do not consent (No / ✗ )
For images or video footage of my child to be used <b>in the school</b> on activity boards, screens, reception area for promotional purpose. <i>Note: this is separate to our statutory obligation to display your child's work around the school, which may contain their personal information. We do not require your consent to do this.</i>		
For images or video footage of my child to be used <b>on the school website</b> for publicity purposes: <b>(INSERT WEB ADDRESS)</b>		
For images or footage of my child to be used on <b>social media</b> : <b>(INSERT WHICH FORMS OF SOCIAL MEDIA)</b> . <i>Note: our social media accounts are <b>public / closed</b> groups.</i>		
For images or video footage of my child <b>to be used in printed materials</b> such as the school newsletter or the school prospectus.		
For images or video footage of my child to be used in the <b>media (local / national press)</b> . We will only print their name in exceptional circumstances, and with your permission.		
For the school to contact me to <b>obtain feedback</b> on the school and how we can improve.		
For the school to contact me with regards <b>activities, events and offers</b> , for example PTA, friends of school, local groups, book offers.  <i>Note: we will contact you to keep you up to date with school notices and information. We do not require your consent to do this.</i>		
We also use a third party as a school photographer. They come into school, take pictures of your child (and their siblings), and pass them back to us. We then distribute these proofs to you, so you can decide whether to purchase the photo directly from the photographer. The photographer's information on data protection can be obtained upon request at the school office		

It is assumed that you (and each of you with parental responsibility for your child) have consulted with each other so far as the completion of this form and the giving of consents is concerned.

Name of person completing this form		Relationship to child	
Signed:		Dated:	