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Introduction

Dear Colleagues,

Happy New Year everyone and a special welcome to our new Bristol schools. We have all worked hard and with great purpose to ensure that the transfer went thought on 1st January and so they did! I'm looking forward to all that the schools will bring to us and vice versa.

I sincerely hope that our school leaders had a good rest and break from the routine of term. I went home from work yesterday reflecting on how much I had enjoyed my day and, as I write this at lunchtime on Tuesday, I'm looking back on a truly challenging and interesting morning. That perspective is not because the nature of my work changed from December to January but rather my rested brain is much better able to do the work now than it was in December. It is quite hard to draw out the learning point from that, given the relentless and sometimes unpredictable nature of school leadership, except to say that we all might think about how we can plan in a few oases of calm for our strategic and complex work. I'll leave my New Year's resolution thoughts there for now!

Building on starting the new year with the renewed energy for strategic thinking and development –six of our primary schools were working together at High Down on Monday in a Maths Pedagogy INSET delivered by White Rose Maths (photo below).

Looking ahead to our Headteachers' Meeting next week, I will be speaking briefly about how we might support schools with the policies that sit at school rather than Trust level. We have been wondering whether schools would welcome having templates or policy frames or if this is unnecessary. I'll look forward to guidance so we can get the service right.

With warm best wishes for the new term,

Gary Lewis

Chief Executive



Agenda for LSP Headteachers' Meeting - Wednesday 15 January

The next LSP Headteachers' meeting is taking place on Wednesday 15 January, from 8.30am at Nailsea Baptist Church (BS48 2DS).

[Please click here to view the agenda for this meeting.](#)

Reminder: Primary School Application Deadline

The deadline for applying for both Reception and Year 3 places for September 2025 is 11.59pm on **Wednesday 15 January 2025**.

Please can you remind families of this on emails home this week. We have an image ([download here](#)) you can use below should you wish:



DON'T FORGET

PRIMARY SCHOOL ADMISSIONS

Wednesday 15 January
is the deadline for applying to
Primary Schools for 2025

School places will be confirmed on
National Offer Day (16 April 2025)



LIGHTHOUSE
SCHOOLS PARTNERSHIP

LSP Data Protection Policies and Notices

The Trust-wide Data Protection Policy and its appendices/notices have been reviewed and updated.

You can find the updated policy on the [LSP Website](#) and on Foldr: *LSP Policies>Operational Policies>Data Protection Policy and Appendices December 2024*

Actions for schools:

There are some school specific actions connected to this policy to ensure you are compliant:

- No further action required in regards to publishing Data Protection Policy (providing you have a direct link to the [LSP Policies page](#) on your school's website).
- Schools need to personalise a number of the privacy notices and publish these directly on your websites. They are:
 - ⇒ Parents privacy notice (appendix 6)
 - ⇒ (appendix 7 for job applicants is already updated as this applies across trust, but should be uploaded as a PDF to your website)
 - ⇒ Pupils privacy notice (appendix 8)
 - ⇒ School workforce (staff) privacy notice (appendix 9)
 - ⇒ Visitors privacy notice (appendix 10)
 - ⇒ Consent for processing personal data either Early Years/Primary or Secondary (appendix 11 & 13)
 - ⇒ Consent of workforce images (appendix 12)
- You will find the templates for these privacy notices on Foldr: *LSP Policies>Operational Policies>Data Protection Policy and Appendices December 2024*. Please ensure these have been updated and published on your website by **Monday 3 February 2025**.
- You will also need to share your personalised staff privacy notices (appendix 9 and 12) with all staff so they are aware/can opt out.

Finally can we take this opportunity to remind you that staff should undertake refresher training relating to both GDPR and Cyber Security on a yearly basis to ensure that insurance conditions are met.

If you have any questions about this please contact the [Trust Services Team](#) for advice.

Admission Arrangements Consultations

We have been made aware of further schools in our local areas consulting on changes to their Admission Arrangements for 2026-27.

You can [click here](#) to view an overview of this information that has been shared with the Trust so far.

A reminder that we are not consulting on our 2026-27 arrangements and the LSP Admission Arrangements for will be published in February, following Trustee sign off, and we will let you know when they have been uploaded to our website.

Wider Operational Team meeting - thank you

Thank you to everyone that was able to attend our Wider Operational Team meeting on Tuesday 17 December. It was great to spend some time together and to welcome operational colleagues from our new schools. It was also an opportunity to say thank you for the hard work and commitment of our operational colleagues and for the huge contribution that you all make.

Congratulations to team 'Tiny Tim' who aced the Christmas quiz!



iHasco email link

School Business Managers and Office Managers - please share with all staff.

iHasco have inadvertently sent an email to all previously active users with a link to Essential Health & Safety Training - if you have received this email, please disregard it.

Many thanks,

Trust Services

Census Day - Thursday 16 January 2025

Thursday 16 January is Census Day. Following on from the initiative in October, Aspens have once again created a special menu to encourage as many Primary School children as possible to have a meal. This time it is 'Diner Day' and the meal is free to all pupils on this date. As usual, this menu complies with National School Food Standards.

Please can primary schools ensure their families are all fully aware of the event and information is emailed out and included in newsletters, with regular reminders, over the next week. Full details regarding the event have already been emailed to School Business Managers and Office Managers but please [contact Trust Services](#) if there are any queries.

Your support in making this lunchtime event a success is much appreciated and, in conjunction with the successful October uptake, could have a considerable impact on the funding your school receives.

16 JANUARY 2025

DINER
= Day =

ASPENS

Don't miss out on a **FREE** classic American lunch!

= Mains =

- Burger or Cheeseburger
- Veggie Hotdog
- Battered Chicken Burger

= Sides =

- Crispy Fries
- Corn on the Cob & Veggie Sticks

= Desserts =

- Snickerdoodle Cookie
- Chocolate Churro
- Fresh Fruit

MAKE YOUR CHOICE

Head to the **Select** system to register and pick your meal. Don't miss out!

If you have not used the **Select** system before, please reach out to your school office and get your school and child code before registering.

select.aspens-services.com/

Changes to Budget Assumptions

As detailed in Bulletin Issue 15 ([Wednesday 18 December](#)), we will be updating the budget assumptions in IMP on Thursday 9 January, amending our estimates for pay awards and funding for future financial years.

We are planning to make an additional change on Thursday 9 January that we would like to share with you. The Local Government Pension Scheme (LGPS) is due to be revalued with effect from 1st April 2026. We have currently estimated that the % employers contributions to the LGPS and the pension deficit payments will increase by 2% from 1st April 2026. We have sought some expert advice on the impact that the revaluation could have and, on the basis of this advice, we are reducing the estimated increases from 2% to 0.5%.

The impact of this change will be reflected in your master scenario on IMP after Thursday 9 January.

Amendment—Budget Planning Timetable

We would like to clarify a miscommunication in the last bulletin on the key dates for Budget Planning next year.

We had stated that by Friday 4 July 2025, ‘LGBs had to have agreed the final budget’, however, this is not in line with the Trust’s Scheme of Delegation. We should have stated that by Friday 4 July 2025 ‘The LGB should scrutinise and propose a balanced budget to the Trustees for ratification’ by this date.

Apologies for mixed messaging and any confusion caused.



LSP Governance Induction - Tuesday 14 January

A reminder that we are hosting two Introduction to LSP Governance sessions on Tuesday 14 January (10.30am and 6.00pm).

All Clerks and Governors colleagues at our new Bristol Schools are invited and encouraged to attend one of these sessions. Clerks have been emailed the online access links for these meetings to share with their Local Governing Bodies (Academy Councils).

If you have any questions about these sessions please email enquires@lsp.org.uk

Upcoming Clerks' Network - Wednesday 15 January

The first Clerks' Network for Term 3 will take place next Wednesday (15 January) from 1.00pm.

The Teams Link will be circulated directly to Clerks shortly so you can use this to attend.

I look forward to seeing you next week.

Chris Hills, Governance Professional

Upcoming Chairs' Forum - Thursday 23 January

The next LSP Chair's Forum will be taking place on Thursday 23 January 2025.

Chairs, or a representative, are invited to attend one of the following sessions (the sessions will cover the same material so you only need to attend one of the following times):

Thursday 23 January 10.30-11.30am

or

Thursday 23 January 7.00-8.00pm

MS Teams Links will be circulated directly to Chairs by Chris Hills, Governance Professional. Please accept the time you will be attending and decline the other.

The full Lighthouse Learning CPD offer for Governance for this academic year can be found on the dedicated [LSP webpage](#).

NPQH and NPQ SEND - Funded Places

We are delighted to share we have funded places to deliver NPQH (16 places) and NPQ SENDCo (32 places) for cohort 8 so this is a great opportunity for staff who have aspirations to be a HT or SENDCo. Cohort 8 will start training in April/ May 2025.

The process for Cohort 8 applications will be:

1. Complete this application form [National Society for Education - National Professional Qualifications Application Form - Cohort 8](#)
2. Sponsor statements (we'll start contacting sponsors from the w/c 13th Jan)
3. DFE Registration (we don't have a confirmed date for when this will be but they're currently predicting 17th Feb)
4. Formal offers and funding confirmation

We are anticipating that our official closing date will be Friday 21 March- however, funded places will likely all be allocated in advance of this so we would encourage anyone who may be interested to apply early. Funded places are allocated on a first come, first serve basis.

As the course options are quite complicated this time, we've embedded a range of videos into the application form to explain what participants have to do. Please contact [Janine Ashman](#) if anyone has any questions about the application process.

Please can you share with staff who would benefit from this CPD - information is also [on the LSP website](#). Please contact [Janine Ashman](#) should you have any questions.

West100 - Cohort 3 Applications

I'm delighted to let you know that the West100 Cohort 3 applications are open. This is an exceptional programme for aspiring headteachers and offers them the opportunity to develop their understanding of the role, network with colleagues across our region and consider how to tackle the disadvantage gap in the South West. We have been delighted to have delegates in Cohorts 1 and 2 and are eager for our staff to be involved in Cohort 3. Please pass this information to any leaders in your school who you think should apply. [Further information is on the LSP website](#).

- [Here is an overview of the programme](#).
- [Here is the application form](#). The deadline for applying is the end of February half term.

Diocese of Bath and Wells CPD Opportunities

School Leaders and Parish Partner Conference

The Diocese of Bath and Wells **School Leaders and Parish Partner Conference** will be taking place on **Thursday 20 March** or **Friday 21 March**. The conference will bring together School Leaders and Parish Partners from across the Diocese of Bath and Wells.

To book your place please follow the links here:

[Booking for 20th March](#) [Booking for 21st March.](#)

Collective Worship Training

There is also a **Collective Worship** training on Tuesday 21 January. This Collective Worship training is for governors, clergy and staff who are involved in leading developing, and monitoring collective worship in their school. [Book your place here](#)

SIAMS Forum

The Diocese of bath and Wells free **SIAMS Forum** is on Tuesday 4 February where inspector and headteachers who have been through the inspection process to talk about their experiences. There will be opportunities to put questions to guests. These events are available to anyone who works within the school or governing body.

Governance Training Dates

Governance training is also available this term. Please see the information below:

Date, time, venue	Event title	Booking link
21 Jan 4pm online	Collective Worship	Events & training - Bath and Wells Diocese
4 th Feb 4pm online	SIAMS Forum	Events & training - Bath and Wells Diocese
11 Feb 6pm online	Foundation Governor Forum	Events & training - Bath and Wells Diocese
13 Feb 6pm	Trustee Forum	Events & training - Bath and Wells Diocese
25 Feb 6pm	Clerks Forum	Events & training - Bath and Wells Diocese
25 Feb 10am online	Church School Governance	Events & training - Bath and Wells Diocese
25 Feb 6.30pm online	Church School Governance	Events & training - Bath and Wells Diocese
26 Feb 6pm online	New Chairs of Governors; leading in a church school	Events & training - Bath and Wells Diocese
10 March 6pm online	Church School Governance for renewing governors	Events & training - Bath and Wells Diocese
2 May all day in person	Bath and Wells RE Conference 2025	Events & training - Bath and Wells Diocese

LAC Lead Teacher Training - North Somerset

Jacqui Scott is now leading the North Somerset Virtual School and is developing a full set of CPD for designated LAC teachers. The programme so far is detailed in the documents below:

- [Trauma Informed Practice Training Dates 2025](#)
- [DT Termly Newsletter Term 2](#)
- [DT Meetings Term 2/3](#)

North Somerset will also be hosting a conference later in the summer term - details to follow.

Governor CPD—Primary Assessment

On Tuesday 21 January 2025 at 6.00-7.00pm Janine Ashman, Director of Learning, will be running an online webinar for Governors on Primary Assessment.

This session will cover the primary assessment cycle, understanding results and data and how you can provide support and challenge to schools when looking at primary pupil progress and achievement.



[Click here to sign up for this webinar](#) (via MS Teams).

A reminder that the full Governance CPD programme for this academic year can be found on [our website](#).



Unlocking Excellence English Hub Talk Boost Training

Please see details below of the FREE Talk Boost training on Thursday 30 January. [Click here to book your place.](#)



Talk Boost

Aimed at: EYFS and KS1 teachers and support staff
30th January 8.30am – 3.30pm in person at St Peter's Primary School, BS206BT

Support Your Students with Proven Early Language Intervention
Talk Boost is a highly successful programme designed to accelerate early language development, especially critical in the wake of the pandemic's impact on children's language skills. This intervention is particularly effective for disadvantaged pupils, helping bridge the language gap through targeted support.




Why Choose Talk Boost?

- Proven Success:** Recognized for significantly improving early language skills.
- Targeted Intervention:** Specifically designed to help those most affected by language delays.
- Achievable Programme:** Easy to implement with clear, structured guidance.
- One-Day Training Programme**
- Comprehensive Training:** Equip your staff with the skills needed to effectively deliver the Talk Boost programme.

Essential Resources: Schools will need to purchase the Talk Boost resource pack separately, costing approximately £550 from ICan.

Limited Availability: Places are limited. Please note, there is a £50 charge for schools that book but do not attend the session.

Empower your students with the language skills they need to succeed. Secure your spot in the Talk Boost training programme today!





Upcoming Lighthouse Learning Sessions and CPD Networks

Please email [Lighthouse Learning](#) if you have any questions about the below events.

Agendas, Teams links (if required) and other resources will be emailed one week in advance of each network. The full programme of Lighthouse Learning CPD on offer for 2024-25 can be found on the [LSP website](#).

DATE	EVENT	AUDIENCE
Monday 13 January 3.30-5.00pm	LSP Primary Assessment Network Online via Teams	Primary Assessment Leads
Monday 13 January 3.45-5.00pm	LSP Primary Maths Network Online via Teams	Primary Maths Leads
Tuesday 14 January 10.30-11.30am & 6.00-7.00pm	Introduction to LSP Governance Online via Teams. Link to be circulated shortly	Bristol Schools' LGBs
Wednesday 15 January 3.30-5.00pm	LSP Secondary Networks for Maths and MFL Both Online via Teams (link to be sent from Natalie Wilcox)	Secondary Maths and MFL Leads
Wednesday 15 January 3.30-4.30pm	LSP Secondary Teaching & Learning Network Online via Teams	Secondary Teaching & Learning Leads
Thursday 16 January 3.30-5.00pm	LSP Secondary English Networks Online via Teams (link to be sent from Natalie Wilcox)	Secondary English Leads
Monday 20 January 1.00-4.00pm	Primary English Network @ English Hub Room, St Peter's Primary School.	Primary English Leads
Monday 20 January 1.00-4.00pm	Trust Wide SEND Network Online via Teams	SENDCos
Tuesday 21 January 6.00-7.00pm	Governance CPD Webinar: Primary Assessment Click here to sign up	Primary Governors

Continued...

Upcoming Lighthouse Learning Sessions and CPD Networks

Continued.....

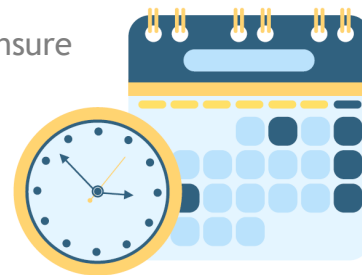
Please email [Lighthouse Learning](#) if you have any questions about the below events.

DATE	EVENT	AUDIENCE
Tuesday 21 January 6.00-7.00pm	Governance CPD Webinar: Primary Assessment <i>webinar link to be produced shortly</i>	Primary Governors
Wednesday 22 January 3.30-4.00pm	LSP Secondary Raising Standards Network Online via Teams	Secondary Standards Leads
Wednesday 22 January 3.45-5.15pm	WRM Mixed Age Classes Webinars: Episodic Teaching and Lesson Design. <i>Link already sent to Headteachers</i>	WRM Mixed Age Schools
Wednesday 25 January 10.30-11.30am & 7.00-8.00pm	Chairs' Forum Online via Teams. <i>Link will be circulated by Chris Hills in due course.</i>	Chairs
Monday 27 January 3.00-4.30pm	Trust Wide Safeguarding Network Online via Teams	Safeguarding Leads



KEY DATES, DEADLINES & REMINDERS

These reminders do not replace the LSP Annual Planner so please ensure you are checking this regularly (link on next page).



Key Dates

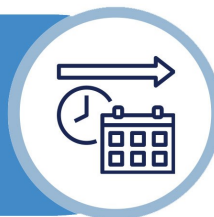
DATE	INFORMATION	FAO
13-17 January	LSP Primary Moderation Sessions	Primary Staff
Wednesday 15 January 8.30am -12.30pm	LSP Headteachers' Meeting @ Nailsea Baptist Church	Heads
Thursday 16 January	School Census Date	All



Please note the following links will only work for those who already have access to the relevant site or folder. If you feel you need to be given permission to access something please [let us know](#).

Annual Planner 2024/25

Click to view the Annual Planner
(Via Sharepoint)



Bulletin Index

Click to access an index of
previous bulletin articles

Previous Bulletins

Click to access previous editions of the
LSP Weekly News Bulletin



The Beacon

Click to read the latest edition of the
LSP Newsletter: The Beacon



SHARE WITH US

Don't forget, you can submit your school news stories to
be shared in our newsletters and on our social media.

Email your stories to: newsletter@lsp.org.uk