



**LIGHTHOUSE**  
SCHOOLS PARTNERSHIP

**Draft Governor Training Programme  
2020/2021**

<b>Event</b>	<b>Details</b>	<b>Timescale</b>	<b>Led by</b>
<b>Effective Governance in Lighthouse Schools Partnership (recommended especially for new governors)</b>	Overview of the role of school governors. Exploring how governors work with headteachers. Tips for making a positive difference	30 September at 11am and repeated on 1 October at 7pm. Both will take place on Teams	Adele Haysom, Chair of the Trust Board, & Gary Lewis, CEO
<b>Business Continuity and Risk Assessment</b>	Assessing and recording risks: why, how and where? Acting on risks - mitigation and review Planning ahead of problems	Term 1	Louise Malik - Chief Financial and Operating Officer & Trustee
<b>Headteacher &amp; Staff Wellbeing</b>	Governors responsibilities for staff wellbeing, practical suggestions and guidance and signposting to a national set of materials to support all staff in schools	Term 1	TBC
<b>Role of the Safeguarding Governor</b>	Enhanced training for named governors <ul style="list-style-type: none"> <li>• Training to shadow the level of the DSL</li> </ul>	Term 1	Martin Sills - Assistant Headteacher and DSL at Backwell School
<b>Role of the link governor</b>	Being the link or rep for an area of work <ul style="list-style-type: none"> <li>• 'Checking in and checking on'</li> <li>• Meetings with school staff</li> <li>• Effective reporting back to the whole LGB</li> <li>• Communicating with the chair and clerk</li> </ul>	Term 2	Adele Haysom & Governors from a school

<b>Financial Reporting for Governors</b>	<p>A governor's eye view of school finances.</p> <ul style="list-style-type: none"> <li>• Key reports</li> <li>• The financial year and monitoring points</li> <li>• The questions governors should be asking about current and future spending</li> </ul>	Terms 2,4 & 6 - once in each Hub	Louise Malik - Chief Financial and Operating Officer Brian Wibberley - Trustee and former LGB Chair and Member of Finance Committee
<b>New to the Chair</b>	<p>Support group of new and more experienced chairs</p> <ul style="list-style-type: none"> <li>• Tips for being an effective in the chair</li> <li>• Ensuring clarity of vision, ethos and strategic direction</li> </ul>	Term 2	Adele Haysom, Chair of Trust Board and Experienced Chair
<b>Health &amp; Safety training for governors</b>	<p>Role of H&amp;S governor</p> <ul style="list-style-type: none"> <li>• The Every Compliance dashboard</li> <li>• Legal responsibilities</li> </ul>	Term 2	Louise Malik and Mark Farley/ Delegated Services?
<b>Role of SENCO Governor</b>	<p>Relationship with SENCO, roles and responsibilities of the SENCO and SEN Governor</p>	Term 2	SLE for SEND St. Peter's TSA and Sue Ivermee (co-delivery)
<b>Revised Ofsted Framework - after the pandemic</b>	<p>The content of this training will be focus on the resumption of inspections by Ofsted from January 2021. Content to include:</p> <ul style="list-style-type: none"> <li>• Update on the Framework introduced in 2019</li> <li>• Ofsted's focus on school governance</li> <li>• Evidencing how governors hold leaders to account</li> <li>• Preparing for inspection</li> </ul>	Term 3	Gary Lewis & Sue Ivermee  Governors from schools
<b>Strategic Planning</b>	<p>Ensuring clarity of vision, ethos and strategic direction</p> <ul style="list-style-type: none"> <li>• Running a Governor conference/away day</li> <li>• First ideas to sharply defined vision</li> <li>• Vision to Strategic Plan</li> </ul>	Term 3 - February 2021	Adele Haysom & Gary Lewis (to include CoG from a school and primary headteachers)

<b>Relationships, Sex and Health Education and responsibility for staff well being</b>	Statutory curriculum on relationships, sex and mental health for pupils and governors' responsibility to ensure curriculum delivery is as good as it needs to be	Term 3 (must be implemented by Term 5)	Bristol TSA (lead Hub for the area) Supported by Sue Ivermee through a co-delivery model
<b>Governors' responsibilities to and for staff</b>	Governance of HR <ul style="list-style-type: none"> <li>• Creating a healthy employer culture</li> <li>• Reports from the Civica HR system</li> <li>• Questions for the headteacher and SBM</li> </ul>	Term 4	Tania Newman - Trust Head of HR & Gary Lewis CEO
<b>Foundation Governor training</b>	Led by Diocese - possible Saturday training in LSP venue	Term 5	Diocese - David Williams, Bath & Wells Diocese